



**MANITOWOC COUNTY
EXPO and ICE CENTER BOARD
MEETING NOTICE**

DATE: Wednesday, February 1, 2023
TIME: 7:00 p.m.
PLACE: Expo Office – 4921 Expo Drive, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered:

1. Regular business
 - A. Pledge of Allegiance
 - B. Roll Call
 - C. Previous Minutes
2. Public Comment
3. Review, Discussion, and Possible Action on Sub Committee Recommendations
 - A. FINANCE SUB-COMMITTEE:
 1. Election of Officers; Waiver of Fees-Music Pavilion Vendors; 2024 Admissions-Outdoor-Indoor-AG Vendor Fees; 2023 Budget-Budget for Special Acts and Entertainment-Activity Budgets for Specific Events; 2023 Fair Budget
 - B. OPERATIONS SUB-COMMITTEE:
 1. Election of Officers; Jr. Fair Rules & Regulations for Approval; Manitowoc County 4-H Silent Auction Request; Special Olympics Date and Route; Ice Center Operations; Contests and Exhibits Working Group Updates-AG Adventureland Tent; Brew Competition; Dairy Cattle (Ice Center) Show Ring; Exhibition Building; King Arthur Baking Contest; Market Animal Committee; Parking Layout-Building Hours, Release, and Load-Unload Location-Parking Attendants-Civic Groups; Youth Art Show
 - C. ENTERTAINMENT/VENDORS SUB-COMMITTEE:
 1. Election of Officers; Hollywood Motorsports-Demo Derby Contract; Bulitz Carriage Rides Contract; Lee Andrews-Lew-E's Comedy Circus Contract; Horse Pullers Contract; N.E.W. Motorsports – Modified Truck and Tractor Pull Contract; Event Working Group Updates-Celebrity Cream Puff Eating Contest; Grandstand Shows; Outdoor Layout; Parade-Fireworks; Teeny Weeny Donut Contest
 - D. MARKETING-ADVERTISING SUB-COMMITTEE:
 1. Election of Officers; Working Group Updates-Fairest of the Fair – Convention Update; Advertising-Media Budget; Social Media-Marketing; Woman's Day Event
4. Review, Discussion, and Possible Action on Fair Matters
 - A. Beer and Soda Vendor Meeting – March 15; Time
 - B. Subcommittee and Working Group Lists
 - C. Orders-Invoicing
 - D. Fair Update
5. Finance Director's Financial Report – Review; Capital Projects Update
6. Update and Possible Action on Other Fair, Expo Buildings and Grounds Projects and Issues
 - A. Expo or Professional Attire – Fairest of the Fair Group Picture
 - B. Rummage-A-Rama – February 11; Volunteer Sign Up
 - C. WI Association of Fairs Conference Update
 - D. Expo-Ice Center Month Events; Expo Grounds Update
7. Adjourn

Date: January 24, 2023

Jerome Vetting, BOARD CHAIRPERSON
By: Gerard Neuser, Public Works Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.